

Yang Fan Preschool Admissions

Young Preschool 2-3 * Preschool 3-4
* Pre-Kindergarten/TK 4-5

Please note that the Admission Forms will NOT be accepted on the same day as the child starts.

NEW STUDENTS

All forms (including the Physician's Report (LIC 701) must be completed and returned to the Preschool office **BEFORE** your child can attend Yang Fan Preschool. **Please note that the Physician's Report (LIC 701) requires your prompt attention as this form needs to be returned to the Preschool before your child's start date.** Please be sure to allow your child's pediatrician sufficient time to complete and return the form to you. These forms are required by the State of California Licensing Division.

RETURNING STUDENTS

If you are a current family and re-enrolling for the new school year, please complete the Preschool Enrollment Form and the Admissions Agreement only; all other forms listed below are already part of your child's file.

- Yang Fan Preschool Enrollment Form
- Yang Fan Preschool Admissions Agreement
- Copy of Immunizations or Blue Shot Card
- Receipt of Notification of Personal Rights (LIC 613A)
- Consent for Medical Treatment (LIC 627)
- Identification and Emergency Information (LIC 700)
- Child's Preadmission Health Evaluation – Physician's Report (LIC 701)
- Child's Preadmission Health History – Parent's Report (LIC 702)
- Receipt of Notification of Parents' Rights (LIC 995)
- Nebulizer/Inhaled Medications, if applicable to your Child (LIC 9166)

YANG FAN PRESCHOOL

4160 Hacienda Drive, #200 Pleasanton, CA 94588 (925) 847-3023 LIC #013420956

2025/26

Tuition and Fee Schedule Rates effective June 1, 2025

PROGRAM	MONTHLY SCHEDULE	TUITION
Young Preschool to Pre-K/TK	5 Full Days (8:00AM–5:30PM)	\$1445
Young Preschool must be 2 yrs. by desired start date	4 Full Days (8:00AM–5:30PM)	\$1345
	3 Full Days (8:00AM–5:30PM)	\$1195
	2 Full Days (8:00AM–5:30PM)	\$995
	5 Half Days (8:00AM–12:00PM)	\$1195
ADDITIONAL FEES		
One time non-refundable Registration Fee	\$150	
Non-refundable Materials Fee	\$350/annual (June 1-May 31)	
Non Potty-Trained Fee	\$180/month/5 full days; \$140/3 full days or 5 half days; \$80/2 full days	
<p>Students who are in diapers or pull-ups are charged this monthly fee. Children enrolled in the Young Preschool class do not need to be potty-trained. <i>Please note that students enrolled in the Preschool or Pre-Kindergarten classes must be potty-trained.</i></p>		
DUE WITH ENROLLMENT		
<p>NEW STUDENTS Enrollment requires a completed Enrollment Form along with the Registration Fee of \$150 and a Deposit of one-half first month's tuition. The \$350 annual Materials Fee for the new school year can be submitted with enrollment or billed on your first invoice. For existing students the Materials Fee will be invoiced annually in June.</p>		
<p>ALL STUDENTS The deposits paid to and/or remained in Yang Fan Preschool are not refundable <u>before</u> the student attending Yang Fan Preschool for at least 30 days in the school year. In addition, the deposit is not refundable unless a 30-day written notice has been given prior to the last day of attendance. Student must attend at least 30-days. The Registration Fee and Materials Fee are non-refundable.</p>		
<p><u>Tuition is calculated for the days the preschool is open and therefore there is no credit given for the days Yang Fan Preschool is closed for any holidays as noted on our yearly school calendar.</u></p>		

YANG FAN PRESCHOOL

4160 Hacienda Drive, #200 Pleasanton, CA 94588 (925) 847-3023 LIC #013420956

Enrollment Form

APPLICATION DATE _____

(Please complete entire form)

CHILD'S INFORMATION

FULL NAME _____ DATE OF BIRTH _____

AGE _____

PREFERRED NAME _____

GENDER MALE FEMALE

HOME ADDRESS _____

CITY _____ STATE _____ ZIP _____

MOTHER'S NAME _____ MOTHER'S CELL PHONE _____

MOTHER'S EMAIL _____

FATHER'S NAME _____ FATHER'S CELL PHONE _____

FATHER'S EMAIL _____

NAME OF PRESENT SCHOOL _____

REASON FOR LEAVING _____

NAME OF SIBLING(S) ATTENDING YANG FAN PRESCHOOL _____ YANG FAN ACADEMY _____

DOES YOUR CHILD REQUIRE **ANY SPECIAL MEDICAL ATTENTION** (EXAMPLE: ASTHMA, SEASONAL OR FOOD ALLERGIES, ETC.)

YES NO IF YES, PLEASE NOTE ACTION PLAN

SPECIAL DIET (VEGETARIAN, GLUTEN OR DAIRY FREE, ETC.)? YES NO

Please list _____

WHAT LANGUAGE(S) DOES YOUR CHILD SPEAK? _____

How did you hear about Yang Fan Preschool? Please check all that apply.

Tour Relative Friend Website Advertisement Yang Fan Academy

Name of referring family _____

PROGRAM INFORMATION

Desired Stat Date _____

Young Preschool

Children must be at least 2 years of age on start date

5 Full-Days/\$1445 month plus diaper/pull-up fee \$180/month

4 Full Days/\$1345 month plus diaper/pull-up fee \$140/month - Please indicate program days: ____ ____ ____ ____

3 Full Days/\$1195 month plus diaper/pull-up fee \$140/month - Please indicate program days: ____ ____ ____

2 Full Days/\$995 month plus diaper/pull-up fee \$80/month - Please indicate program days: ____ ____

5 Half-Days/Week \$1195 month plus diaper/pull-up fee \$140/month

Preschool **Pre-K/TK**

5 Full-Days/\$1445 month

4 Full Days/\$1345 month - Please indicate program days: ____ ____ ____ ____

3 Full Days/\$1195 month - Please indicate program days: ____ ____ ____

2 Full Days/\$995 month - Please indicate program days: ____ ____

5 Half-Days/\$1195 month

CHILD'S SOCIAL AND BEHAVIORAL BACKGROUND

Does child have any special physical/developmental, emotional or educational needs? If yes, please explain.

Does child take any medications? _____ If so, please list and indicate the reason.

What more would you like us to know about your child?

How did you hear about Yang Fan Preschool? Please check all that apply.

___ Tour ___ Relative ___ Friend ___ Website ___ Advertisement ___ Yang Fan Academy

Yang Fan Preschool does not discriminate on the basis of gender, race, color, religion, or national or ethnic origin in the administration of its educational or enrollment policies.

Basic Services Offered: Yang Fan offers full day and half day programs. Our programs cover social development, large and fine motor skills, developing listening skills, music and movement activities, math readiness skills, science activities, reading readiness activities, language concepts, art and crafts, outside play, Mandarin Chinese and self-help skills. Snack is provided by the preschool and is included in tuition; children bring lunches from home or they may participate in school lunches on a monthly basis.

Student File: The student's file must be completed before the child's first day of school including the Physician's Report and Immunization Record. Without a Physician's Report and complete Immunization Record, a child will not be able to start until those two items are received. If a Physician requires a TB test, the parent must provide the child's TB clearance before the start date.

State Licensing: The state licensing agency has the right to review child or facility records and files without prior consent. When necessary, the agency may interview a child or parent with or without permission from the School.

Holidays and Staff Development Days: The School is closed to all children on Labor Day, Veteran's Day, Thanksgiving (2 days), Christmas/New Year's Day and Winter Break (see Holiday Calendar), Martin L. King Day, President's Day, Memorial Day, Independence Day and possibly 1 day in a year for Teacher Training.. The School reserves the right to make changes to the days off. The tuition will not be prorated. Please check the yearly school calendar for the exact dates of all holidays/school closures.

Fees: \$150 registration fee per plus a tuition deposit are due with enrollment. Materials fees of \$20/month. Parent(s) agree to pay a late pick up fee of \$1.00 for every minute late. If tuition is not received on or before the due date, a \$5/day late fee will be charged after the due date.

Refund Policy and Withdrawal Policy: Parent(s) understand that their obligation to pay all fees, including tuition, is unconditional and that no portion of the fees paid or outstanding will be refunded in the event of absence, withdrawal, or dismissal from Yang Fan. Paid monthly tuition is non-refundable. The registration fee and one-half first month's tuition deposit is forfeited if our/my child does not begin attending Yang Fan Preschool on the agreed upon start date per the enrollment form. The deposits paid to and/or remained in Yang Fan Preschool are not refundable before the student attending Yang Fan Preschool for at least 30-days. In addition, all deposits paid will not be refunded unless a 30-day written notice to withdraw has been given prior to the last day of attendance.

New Students Registration Fee and Deposit: For new students a non-refundable \$150 registration fee per plus a deposit of one half of the first month's tuition deposit are due with enrollment.

Leave of Absence: Tuition will be charged regularly unless parents give notice for any leave of absence. Parent(s) choosing a continuous leave of absence for less than two (2) calendar weeks will receive no credit and will be charged full tuition for the days a student is absent. If a student is continuously absent for more than two (2) calendar weeks up to one (1) calendar month, the student will be charged for two (2) weeks for days that student is absent.. A student may have only one (1) calendar month leave of absence during the academic school year. In the event a student is continuously absent beyond one (1) calendar month, the student will be considered to have withdrawn, and the student's deposits will be forfeited without 30 days ahead written notice. Subject to availability of a spot, parent(s) may re-enroll their students and are responsible for the non-refundable enrollment fee, annual material fee and the tuition deposit.

Modification Conditions: Yang Fan reserves the right to change tuition rates at any time. A written notice of any rate change will be available thirty (30) calendar days prior to the effective date of the change. The School retains the express right to add, omit, amend or change this Enrollment and/or policies at any time.

Sign-In, Sign-Out Policy: Parent(s) understand that California State Licensing Law requires that children must be signed in and out of Yang Fan each day with a complete signature. Parent(s) understand that they must sign their child in and out each day (or another responsible adult at least 18 years of age that the parent(s) have named to pick up their child) and Yang Fan is not responsible for any child until s/he is signed in or after s/he is signed out. Parent(s) are financially responsible for any fines/fees imposed upon Yang Fan Preschool by the state licensing agency because of a parent or authorized adult's failure to sign in or out and/or failure to provide a full and complete signature.

Sibling Discount: Parent(s) understand there is a \$25 monthly sibling discount: Both siblings must be attending full time (five full days).

Termination: The School reserves the right to terminate the enrollment of any child who in its judgment is not benefiting from the program due to the child's behavior or if a parent, parents, or guardians violate any school policies and procedures. No tuition refund will be given.

Publicity: Parent(s) agree that Yang Fan has permission to use their student's image or likeness pertaining to school functions and activities, student work, etc. in photographs/videos/websites/brochures or other school promotional media without financial compensation. ___Yes ___No

Change of Schedule: Requests for a change to your student's schedule must be submitted in writing before the last day of the month. All requests are subject to approval and space availability.

Medical, Dental, And Related Expenses: The School will not be responsible for any medical, dental, optometry, or related medical expenses, including ambulance expenses if the child gets injured at school. Parents or Guardians will be responsible for all medical, dental, and all related medical expenses.

Transportation: Yang Fan Preschool does not provide transportation for students to and from their public school and/or their home

I/we understand that the registration fee and one-half first month's tuition deposit must accompany this form, that all tuition and fees paid are non-refundable and that a 30-day written notice is required to withdraw my child from Yang Fan Preschool. The registration fee and one-half first month's tuition deposit is forfeited if our/my child does not begin attending Yang Fan Preschool on the agreed upon start date. ***The deposits paid to and/or remained in Yang Fan Preschool are not refundable before the student attending Yang Fan Preschool for at least 30-days in the school year. In addition, the deposit is not refundable unless a 30-day written notice has been given prior to the last day of attendance.***

PARENT/GUARDIAN SIGNATURE

DATE

PARENT/GUARDIAN SIGNATURE

DATE